

PRINCIPAL JOB DESCRIPTION
ST. JAMES ELEMENTARY SCHOOL
WOODBRIIDGE NJ

The principal of a Catholic School is called to be the spiritual leader, instructional leader, administrator and communicator. The principalship is an undertaking to express the Gospel message in a very special way.

To be qualified as a principal at St. James Elementary School, the principal should:

- be a practicing and committed Catholic
- have a commitment to community and faith development within the school
- have demonstrated leadership qualities
- possess demonstrated interpersonal skills
- exhibit relevant teaching experience
- possess an earned, or evidence of significant progress toward, a master's degree with certification in administration and supervision
- possess a working knowledge of, and active participation and management in, the budgetary process